August 26, 2010

Dear CHSS faculty,

We have received the results of the analysis of the fourteen-question survey you administered in all of your classes at the end of summer semester, 2010. Erik Bowe and the staff at Enterprise Information Management analyzed the data and promptly returned it to us.

In order to reduce the number of paper copies, this semester we are distributing the departmental and college-wide summaries electronically.

Over the course of the next few days, you will receive in your mailbox a packet with the following information:

- Form 1 showing the frequency of response and percentage for each question for each of your courses (listed by CRN and course name and number).

- Form 2 showing the number of responses, mean, and standard deviation for each question for each of your courses (listed by CRN and course name and number).

The remaining forms will be distributed electronically to each department for posting on the department’s website and to you individually; they are as follows:

- Form 3 showing the number of responses, mean, and standard deviation for each question by level of the course (i.e., lower, upper, or graduate, for all courses in your department).

- Form 4 showing the number of responses, mean, and standard deviation for each question by level of the course, i.e., lower, upper, or graduate) for all courses in the college.

- Form 5 showing the number of responses, mean, and standard deviation for each question for all courses (combined) in the college.

The forms should be especially useful for assessing the way students evaluate your teaching effectiveness. In addition, your own goals for improvement might be based, in part, on an analysis and comparison of your courses with others in your department and across the college; and a comparison of your results in same or similar courses this semester and those from previous semesters. Recall, we do not rank courses or instructors using these data. They are designed to help you identify students’ perceptions of strengths and weaknesses.

Thank you for your assistance in administering the evaluation.

Sincerely,

Rich Vengroff