

The College of Humanities and Social Sciences announces the 2010-2011 *Faculty Scholarship Program* (July 1, 2010 through June 30, 2011). All full-time tenured and tenure-track faculty members are eligible for this program. Tenure-track faculty must have completed the terminal degree prior to the submission date of the application. The purpose of the Program is to provide support for traditional and applied research projects. Up to \$5,000 may be requested for travel funds, expendable supplies as allowed by state guidelines, and personnel assistance. A course release may also be requested. The cost of the course release is calculated separately from the \$5,000 award. The time-frame for course release, travel, supplies, and personnel funding period is fall semester 2010—spring semester 2011. The summer 2010 funding period covers travel only, but note, travel may not take place before July 1, 2010.

The application and selection process is rigorous and competitive. The proposal (including endorsement letter from department chair) must be submitted electronically to Deborah Smith, Grants and Contracts Specialist, CHSS. The deadline for applications is Friday, January 8, 2010. A joint proposal that includes course release requests for all participating faculty must provide compelling justification for the releases. Only one course release per faculty member is possible (i.e. either in fall 2010 semester or in spring 2011 semester). A joint proposal involving faculty from more than one department should include endorsement letters from each department chair. Announcement of the award recipients is made on or before February 12, 2010. A one-page status report on funded proposals is due in the dean's office within six months of the project's completion (no later than December 31, 2011).

Both new research and ongoing research projects are eligible. Some preference is given to "seed projects" that have the greatest potential to generate external support, broadly defined. Examples of external support include grants, publishing commitments, a cooperative agreement (MOU) with an external partner (academic or other), or a significant level of publicity or promotional value. In addition, preference is given to projects that demonstrate a contribution to the current strategic plans of the College or the applicant's department. No preference is given to junior or senior faculty. However, beginning with the 2011-2012 competition, faculty members who have received competitive grants from any internal source at KSU for two consecutive years (e.g. CETL, KSU Foundation, "Global Learning") are ineligible for one year to apply to the CHSS Faculty Scholarship Program.

Preparation of Proposal

1. Cover sheet
 - Name(s)
 - Academic rank/administrative faculty title(s)
 - Academic/administrative department(s)
 - Contact information
 - Short descriptive project title
 - Abstract of one-half page or less that summarizes the project
 - Proposed project duration (if course release is requested, specify which semester)
2. Narrative of no more than five (5) pages (double-spaced, Times Roman, font size 12) addressing:

- Significance of proposed work and impact on applicant's discipline, or on the scholarship of teaching or professional service. For example, what is the research agenda, and how will this project contribute to it? Include plans for the presentation of scholarship.
 - A detailed methodology and a plan of scholarship activities. For example, what are the scholarly products that will result from these activities? Include a realistic work plan.
 - Description of the opportunities for external support. For example, how does the proposed project fit with the potential funders' or editors' or partners' expectations and requirements?
 - Description of the resource requirements including course release, and other research support. For example, does the proposal explain and justify all expenses?
3. Budget: itemize applicable travel, supplies, and personnel expenses. The cost of a course release, if requested, is calculated by the College and is not included in the \$5,000 maximum (limit one page).
 4. Vita of applicant (5 page limit).
 5. Timetable for the project including expected publications and presentations (limit one page).
 6. Letter of endorsement from departmental chair. This letter should provide insight to the reviewers about factors that distinguish this applicant; and it should specify the semester for which a course release is approved (if applicable)

Criteria for Review

Each proposal is evaluated on the following criteria:

- Clarity of research description and goals including how well the project fits within a larger research agenda
- Strengths of project activities and methodology including the expected scholarly products
- Work plan feasibility
- Evidence of external interest for continued support
- Clarity of budget items
- Relevance to the current strategic plan of the College and department

Reviewers will score each criterion using the following scale:

5. The argument to justify support is compelling; the College's support would be an excellent investment.
4. The argument is strong; the explanation to justify support is better than satisfactory but not an exceptional case.
3. The argument is adequate; the explanation to justify support is understandable but neither strong nor weak.
2. The argument is weak; the explanation to justify support is unsatisfactory.
1. The argument to justify support has not been made; the College's support would be an uncertain investment.