CHSS Grant Incentive Fund (2012-2013)

Revised September 17, 2012

Purpose

The College of Humanities and Social Sciences (CHSS) is pleased to announce the 2012-2013 Grant Incentive Fund (GIF). The purpose of this program is to stimulate external grant applications and to reward those who prepare such submissions. Beginning September 1, 2012 until April 30, 2013, all PIs who submit an external grant proposal through KSU with a value of $5000.00 or greater will be awarded $500.00 from the College of Humanities and Social Sciences in recognition of their efforts.

In order to stimulate collaborative and interdisciplinary proposals, a maximum of three officially designated Co-PIs can be named on each grant submitted. Each Co-PI will receive $100.00 from CHSS. Please note that no more than three Co-PIs can receive funding. This incentive fund is only available to CHSS faculty.

For the purposes of this award, an "external grant application" is a full proposal, not a "letter of intent", "pre-proposal", “white paper,” etc.

Eligibility

All PIs must be tenured or tenure-track faculty members in CHSS. Co-PIs can include senior lecturers, lecturers, part-time and temporary faculty. Only proposals that will generate indirect costs for the university are eligible for this initiative at whatever rate the sponsor sets (i.e. may be less than the federally-negotiated rate of 38.8%).

Use of Funds

The grant incentive funds can be used for professional expenses of any nature, including but not limited to travel, travel related meals, hotel, flights, car rental, mileage, conference fees, professional society dues, small equipment, supplies, books, professional publications, computers, software etc. (i.e., spent within the normal constraints for using state money, including spending deadlines). Funds must be spent within the fiscal year awarded, with an April 30 spending deadline (except for funds already encumbered*). Money not spent or encumbered by April 30 will be given to the awardees’ home department for use at the discretion of the department Chair. This award money cannot “roll-over” to the next fiscal year. For proposals submitted after April 1, money may be awarded the next fiscal year assuming there are no additional budget constraints.
Process

The KSU internal Routing Form that is already required for every external grant application, and must be signed through the level of the Dean, will be used as evidence of the date of submission. The Office of the CHSS Dean will transfer to the department approximately one month later.

For further information, or for assistance with any proposal, including the Routing Form, please contact:

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*Encumbered means that there is a fully approved AGS, Purchase Order, or travel request on file with the CSM business manager.