

Title: CHSS OUTSTANDING RESEARCH AND CREATIVE ACTIVITY AWARD

Purpose: The CHSS Outstanding Research and Creative Activity Award is designed to encourage, reward, and publicly acknowledge sustained excellence in research and creative activity by members of the College's faculty. The award recognizes excellence in the publication of scholarly work, in the completion of research and sponsored projects, and in the development of new and innovative ideas in research and creative activities.

Eligibility: The nomination pool for this award will be comprised of the faculty members who were chosen that year for their department-level Outstanding Research and Creative Activity Award. Self-nominations and/or peer nominations at the department level are encouraged. Only one nominee per department is permitted for consideration for the college-level award in a given year. Any full-time permanent faculty member with a minimum of two consecutive years of service at KSU is eligible to apply for this award at the department level. The award recipient must be under contract at KSU when the award is presented. College award winners are eligible to reapply once every five years.

Recognition: A plaque and a one-course workload adjustment to be taken the following fall or spring as determined by the awardee in conversation with her/his department chair(s).

Number and Frequency of Awards: One award may be presented annually. However, if there is a lack of outstanding candidates, an award may not be granted.

Award Criteria: The candidate must demonstrate a sustained record of research or creative activity and an impact on her/his field of study. The College Faculty Awards Committee will look for originality, creativity, productivity, and for an outstanding body of scholarly or creative activities that has gained national and international recognition. Factors to be considered will also include the scope and difficulty of the research/creative activity, degree of innovation and independent thought, development of new ideas, techniques, and methodology, and the significance of the candidate's research to her/his field. Committee will also evaluate the continued active involvement of the nominee and the promise of future accomplishments.

The following are non-ranked examples of accomplishments that may be included as evidence:

- Peer-reviewed publications;
- Record of research grants and contracts;
- Conference presentations and contributions;
- Development of instructional tools;
- Dissemination of scholarly work or creative activities to the appropriate audiences and professional groups through, for example, the presentation of seminars, workshops, and invited talks;
- External awards and recognitions by local, national, and international organizations for scholarly and creative achievements;
- Inclusion of research and scholarly work which results in instruction and/or course development and improvement;
- Leadership in developing new areas of scholarship and creativity;
- Overall contributions to the advancement, application, or pedagogy of a discipline or interdisciplinary studies.

Application Procedures:

- A Cover page that includes the nominee's name, rank, department(s), and the award for which the materials are forwarded;
- A 3-5 page summary statement by the nominee (1 inch margins; 12-point Times New Roman font) highlighting her/his strengths and accomplishments in relation to the award criteria with emphasis given to more recent accomplishments;
- A current curriculum vita;
- A maximum of three letters in support of the nomination;
- All materials must be compiled into a single pdf document. The title of the document should be in the following format: "CHSS RCA Award_LastNameFirstInitial_Department." The document should be sent to the chair of the candidate's Department Awards Committee.
- Given that nominations may be reviewed electronically, candidates should ensure that their nomination document does not contain non-public proprietary or confidential information (e.g., home address; social security number), as specified by KSU's Data Security Policy (https://policy.kennesaw.edu/sites/web.kennesaw.edu.policy/files/datasecuritypolicy_11212016.pdf)

Application Deadlines: Candidates' nominations are due to their Department Awards Committee by February 1st at 5:00pm.

Evaluation Procedure: The CHSS Faculty Awards Committee will evaluate applications for this award.