

## **Title: CHSS DISTINGUISHED PROFESSOR AWARD**

**Purpose:** The CHSS Distinguished Professor Award is designed to encourage, reward, and publicly acknowledge sustained excellence in Teaching, Research and Creative Activity, and Professional Service by members of the College's faculty. The award recognizes excellence in all three areas of faculty performance and in the integration of the three areas into a coherent career thread.

**Eligibility:** The nomination pool for this award will be comprised of the faculty members who were chosen that year for their department-level Distinguished Professor Award. Self-nominations and/or peer nominations at the department level are encouraged. Only one nominee per department is permitted for consideration for the college-level award in a given year. Only one college-level nominee per department is permitted in a given year. Any full-time permanent faculty member with a minimum of five consecutive years of service at KSU and a total of 10 years of higher education experience is eligible to apply for this award at the department level. The award recipient must be under contract at KSU when the award is presented. College award winners are eligible to reapply once every five years.

**Recognition:** A plaque, \$1,000 in travel funds, and a one-course workload adjustment to be taken the following fall or spring as determined by the awardee in conversation with her/his department chair(s).

**Number and Frequency of Awards:** One award may be presented annually. However, if there is a lack of outstanding candidates, an award may not be granted.

**Award Criteria:** The primary criteria will be the impact and significance of the candidate's work in the three areas and some degree of integration among them. The candidate must demonstrate a sustained record of excellence and distinction in teaching, research and creative activity, and professional service. Please refer to individual teaching, research and creative activity, and professional service CHSS awards for examples of accomplishments that might be included as evidence.

### **Application Procedures:**

- A cover page that includes the nominee's name, rank, department(s), and the award for which the materials are forwarded;
- Up to a 10 page summary statement by the nominee (1 inch margins; 12-point Times New Roman font), highlighting professional achievements related to the award criteria;
- A current curriculum vitae;
- A maximum of three letters in support of the nomination (some external letters are recommended);
- All materials must be compiled into a single pdf document. The title of the document should be in the following format: "CHSS Distinguished Professor Award\_LastNameFirstInitial\_Department." The document should be sent to the chair of the candidate's Department Awards Committee.
- Given that nominations may be reviewed electronically, candidates should ensure that their nomination document does not contain non-public proprietary or confidential information (e.g., home address; social security number), as specified by KSU's Data Security Policy ([https://policy.kennesaw.edu/sites/web.kennesaw.edu.policy/files/datasecuritypolicy\\_11212016.pdf](https://policy.kennesaw.edu/sites/web.kennesaw.edu.policy/files/datasecuritypolicy_11212016.pdf))

**Application Deadlines:** Candidates' nominations are due to their Department Awards Committee by February 1<sup>st</sup> at 5:00pm.

**Evaluation Procedure:** The CHSS Faculty Awards Committee will evaluate applications for this award.