

## **Title: CHSS DISTINGUISHED EARLY CAREER FACULTY AWARD**

**Purpose:** The Distinguished Early Career Faculty Award honors the cumulative contributions of an early career faculty member. For the purposes of this award, “early career” is defined as any KSU tenure-track full-time permanent faculty member who is untenured and at the Assistant Professor rank at the time of submission. A balanced set of contributions should be present across the areas of teaching, research and creative activity, and professional service.

**Eligibility:** The nomination pool for this award will be comprised of the faculty members who were chosen that year for their department-level Distinguished Early Career Faculty Award. Self-nominations and/or peer nominations are encouraged at the department level. Only one nominee per department is permitted for consideration for the college-level award in a given year. Any tenure-track full-time permanent faculty member who is untenured and at the Assistant Professor rank with a minimum of two consecutive years under contract at KSU is eligible to apply for this award at the department level. The award recipient must be under contract at KSU when the award is presented. Previous recipients of this award are not eligible for consideration.

**Recognition:** A plaque, \$1,000 in travel funds, and a one-course workload adjustment to be taken the following fall or spring as determined by the awardee in conversation with her/his department chair(s).

**Number and Frequency of Awards:** One award may be presented annually. However, if there is a lack of outstanding candidates, an award may not be granted.

**Award Criteria:** The candidate must demonstrate a record of excellence and distinction in teaching, research and creative activity, and professional or community service. The primary criteria will be the impact and significance of the candidate’s work in the three areas and some degree of integration among them at the early career stage. The recipient must also demonstrate a clear record indicating a strong potential for continuing to make contributions to the academy.

### **Application Procedures:**

- A cover page that includes the nominee’s name, rank, department(s), and the award for which the materials are forwarded;
- A 3-5 page summary statement by the nominee (1 inch margins; 12-point Times New Roman font) highlighting early career achievements in the areas of teaching, research and creative activity, and professional or community service,
- A current curriculum vitae;
- A maximum of three letters in support of the nomination;
- All materials must be compiled into a single pdf document. The title of the document should be in the following format: “CHSS Early Career Award\_LastNameFirstInitial\_Department.” The document should be sent to the chair of the candidate’s Department Awards Committee.
- Given that nominations may be reviewed electronically, candidates should ensure that their nomination document does not contain non-public proprietary or confidential information (e.g., home address; social security number), as specified by KSU’s Data Security Policy ([https://policy.kennesaw.edu/sites/web.kennesaw.edu.policy/files/datasecuritypolicy\\_11212016.pdf](https://policy.kennesaw.edu/sites/web.kennesaw.edu.policy/files/datasecuritypolicy_11212016.pdf))

**Application Deadlines:** Candidates’ nominations are due to their Department Awards Committee by February 1<sup>st</sup> at 5:00pm.

**Evaluation Procedure:** The CHSS Faculty Awards Committee will evaluate applications for this award.